



Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648
(520) 281-8421 • Fax (520) 281-7670 • www.rioricomedicalandfire.org



NOGALES SUBURBAN FIRE DISTRICT HAS ENTERED AN INTERGOVERNMENTAL AGREEMENT WITH RIO RICO MEDICAL AND FIRE DISTRICT TO PROVIDE OPERATIONS AND MANAGEMENT SERVICES.

MEETING MINUTES

The Fire Board of the Nogales Suburban Fire District met in regular session on June 4, 2024 at 5:30 p.m. for the rescheduled May 17, 2024 meeting. The meeting was held at Nogales Suburban Fire District station #2, 80 Old Tucson Rd., Nogales, AZ.

1. CALL MEETING TO ORDER
 - Meeting is being recorded
 - Meeting called to order at 5:37 p.m. by Armando Castillo
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF BOARD MEMBERS
 - Present: Armando Castillo, Dora Madrid and David Valenzuela
4. CALL TO THE PUBLIC
 - None
5. CONSENT AGENDA
 - a. Approval of minutes
 - i. Regular Session of March 21, 2024
 - Motion to approve the minutes of the Regular Session of March 21, 2024 made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
6. REPORTS AND CORRESPONDENCE:
 - Chief Amezaga received correspondence from the wife of the former NSFD mechanic requesting the title for the NSFD Ford Explorer vehicle in her possession. Chief Amezaga requested proof of sale and the VIN#. She will look for paperwork and registration and get back to Chief Amezaga.
 - a. Fire Chief's report
 - Fire Chief power point report presented by Chief Amezaga. Copy of report on file and posted on the website
 - i. Emergency calls summary
 - ii. Operational
 1. Equipment, vehicle, station
 2. Training
 3. Operations
 - b. Fire Board Report
 - None
 - c. Financial Report
 - i. Presentation of Financial Reports up to April 2024.
 - Financial Reports presented by Ana Holman



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- Chief Amezaga and Ana Holman met with the Santa Cruz County Manager regarding issues with the Treasurer's office and investigation. Noted there are discrepancies throughout the county being addressed. County requested books be verified for the past ten years; Ana Holman requested reports from the county to be used for verification of funding received and possible discrepancies.
7. OLD BUSINESS: This is a continuation of previous discussion during last meeting.
- No old business
8. NEW BUSINESS
- a. Discussion and possible action re: Approval of financial report as of April 2024.
 - Motion to approve financial report of April 2024 made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
 - b. Discussion and possible action re: Approval of Consultant Cost for consolidation of NSFD and RRMFD as proposed to be paid from the Contingency Fund
 - Chief Amezaga noted both boards have agreed to move forward with the consolidation. Consultant will need to be hired to complete. John Flynn was hired originally with RRMFD and would suggest using the same individual for this consolidation with NSFD paying for services. Will need to get an updated quote, original quote between \$10,000 and \$15,000; would like the Board's approval for the \$15,000.
 - Motion to approve the consultant's cost for consolidation of the NSFD and give permission to Chief Amezaga to negotiate the payment up to the amount of \$15,000 with funds to be taken from the Contingency Fund made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
 - Louie Chaboya noted he has spoken with the County Assessor and all NSFD properties have been annexed and county is currently working on drawing current maps. Offered to assist with consolidation.
 - c. Discussion and possible action re: Approval for publication of the 2024-2025 Budget Proposal as presented
 - Ana Holman noted if the proposal is accepted it will need to be posted for 20 days. If there is no feedback from the public, the Budget can be adopted at the next Board meeting. Ana Holman reviewed the proposed budget and noted current tax rate is 3.5%, proposed tax rate is 3.75%. Additional revenue will allow NSFD Station to be staffed 24/7 365 days a year (currently have had one to two days a month without staffing) and will allow some funds to be placed in the contingency fund.
 - Motion to approve the publication of the 2024-2025 Budget Proposal made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
 - Armando Castillo asked if this would give a vote of confidence from RRMFD to takeover 100%. Chief Amezaga stated he would contact the consultant and start the process. Paperwork and documents will need to be completed; public meetings and review with consolidation possibly being completed within 3 months. Requested Board members to be available for public meetings.
 - Ana Holman noted with the current budget proposal being presented to RRMFD Board, there would be more confidence.



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- David Valenzuela noted he may not be able to run for reelection
9. FUTURE MEETING AGENDA ITEMS
- a. Next Board Meeting – July 18, 2024 at 5:30 p.m.
 - Ana Holman noted the meeting date will need to be changed due to attending the AFCA/AFDA conference. July 25, 2024 chosen as meeting date.
10. ADJOURNMENT
- Motion to adjourn made by Dora Madrid, second by Armando Castillo
 - Motion passed unanimously by verbal vote
 - Meeting adjourned at 6:32 p.m.

Dated this 26 **day of** July **, 2024.**
Nogales Suburban Fire District Board

Dora Madrid, Madrid **Clerk of the Board**

